

Michigan Intake Sheet (Please Print)

Your Name: _____

Home Owners Only	
Did you buy or sell your home in 2018? Yes No	
Did you bring your Property Tax Statements? (Summer, Winter, City) Yes No	
2018 Taxable Value \$ _____	
2018 Summer Taxes \$ _____	
2018 Winter Taxes \$ _____	
2018 City/Village Taxes \$ _____	

Mobile Home Owners Only	
What is the amount of your lot rent per month? \$ _____	
Address if different than current address: _____ _____	
Name and address of who you pay rent to: _____ _____	

Renters Only			
First Address			
Where did you live in 2018? (Street Address, City, State, Zip Code)	Landlord's Name and Address (Street Address, City, State, Zip Code)	How many months did you live here during 2018?	
		What was the amount of rent you paid per month?	\$ _____
		Is your name on the lease agreement?	Yes No
		Did anyone else live with you other than your spouse and/or children?	Yes No
		Did anyone help you with paying the rent?	Yes No
		Is your rent subsidized (Section 8, etc)?	Yes No
Second Address			
Where did you live in 2018? (Street Address, City, State, Zip Code)	Landlord's Name and Address (Street Address, City, State, Zip Code)	How many months did you live here during 2018?	
		What was the amount of rent you paid per month?	\$ _____
		Is your name on the lease agreement?	Yes No
		Did anyone else live with you other than your spouse and/or children?	Yes No
		Did anyone help you with paying the rent?	Yes No
		Is your rent subsidized (Section 8, etc)?	Yes No

Are you? (Please circle one?)

Homeless	Homeless by Choice	Staying with Family/Friends	Living in a Shelter	Adult Foster Care	Transitional Housing
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Please continue to other side.



Carson-City Crystal	59020
Central Montcalm	59125
Greenville	59070
Lakeview	59090
Montabella	59045
Tri-County	59080
Vestaburg	59150
Belding	34080
Ionia	34010
Lakewood	34090
Palo	34040
Portland	34110
Saranac	34120
Other (List)	

Home Heating Credit		
How do you heat your home (Circle all that apply?)		
Electric	LP Gas	Natural Gas
Fuel Oil	Kerosene	Wood/Coal/Pellets
Is your heat included in your rent? (Circle one)		Yes No
If no, what did you pay for heat in 2018 and/or the amount shown on your Utility Bill for the Home Heating Credit? (Amount should be shown on your December 2018, January 2018, or February 2018 bill?)		
\$ _____		
Is the utility bill currently in your name? (Circle one)		Yes No
If no, whose name is the Utility bill in? _____		

Other household information

Did you, your spouse, or other family member receive Supplemental Security Income in 2018?

(NOTE: This is NOT the same as Social Security)

Federal: SSI

(Maximum \$735/mo. Individual or \$1,103/mo. couples)

Tax Payer: Amount per month \$ _____

Spouse: Amount per month \$ _____

Dependent: Amount per month \$ _____

State SSI

(Maximum of \$42 per quarter)

Tax Payer: Amount per month \$ _____

Spouse: Amount per month \$ _____

Dependent: Amount per month \$ _____

Did you receive Child Support in 2018? Yes No \$ _____

Did you receive Cash Assistance in 2018? Yes No \$ _____

Did your household receive Food stamps in 2018? Yes No \$ _____

Tell us about ALL you medical insurance premiums paid per month?

Insurance premium: \$ _____ Insurance premium: \$ _____ Insurance premium: \$ _____ Insurance premium: \$ _____

Did you pay Personal Injury Protection premiums on your auto insurance? Yes No \$ _____

Did your household have any other sources of non-taxable income? If YES, please describe and provide amount received?

City/Local Taxes

Did you live or work in any of the following cities? Yes NO

Circle all the cities in which you lived or worked and then fill out the City Intake Sheet.

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|---------------|--------------|------------------|------------|------------|
| Albion | Battle Creek | Benton Harbor | Big Rapids | Detroit |
| East Lansing | Flint | Grand Rapids | Grayling | Hamtramack |
| Highland Park | Hudson | Ionia | Jackson | Lansing |
| Lapeer | Muskegon | Muskegon Heights | Pontiac | Port Huron |
| Portland | Saginaw | Springfield | Walker | |